

Next Meeting: Catch-up **Tuesday, 4<sup>th</sup> December 2018, 7pm – 8pm**  
**Ye Olde Reindeer Pub, Parsons Street, Banbury**

*Thanks for coming Chris (Chair), Philippe, Lorraine (Notes), Pat, Colin, Michael, Rose, Margot, Pam*  
*Apologies: Hilary, Lynda, Harry*

### **SPECIAL GENERAL MEETING**

Chris welcomed the new visitors to the group.

#### **1. Adoption of the amended constitution:**

- The committee discussed the proposed amendments noted below via email – Jul 2018 – Oct 2018. Members attending the SGM were informed of the changes and given the option to comment.
  - Meeting day changed from 4th Monday to 1st Tuesday .
  - Officers leaving will notify a members' general meeting instead of the chairperson.
  - Deleted text "apply for the CAG grant each year" from the treasurer's duties as the grant no longer exists.
  - Made the bank signatories more flexible in case an officer role isn't filled or an officer doesn't want to be a signatory.
  - Normally be chairperson, secretary and treasurer.
  - 3 cheque signatories nominated by the committee (1 to be the treasurer).
  - Any 2 signatories from the 3 nominated officers/members.
- Proposed amendments checked and approved by a CAG Project officer 10.10.18
- **New constitution adopted Tuesday, 6 November 2018**
- Lorraine will send a signed copy to the CAG Project and upload it to the website.

#### **2. Group policies:**

- These were reviewed by the committee via email discussions.
- An equal opportunities policy has now been added to our website.
- All volunteers are expected to read these.

#### **3. DBS checks**

- To be able to use Oxfordshire Youth for id checker training and requesting a DBS check then we would need to apply for membership first. Membership requirements include having two policies that aren't relevant to BCAG activities.
- We can register with a government approved online DBS checker – uCheck
- Discussions are still ongoing with the committee and interested members via email.
- Information and instructions will be added to the volunteers' page on the website soon.
- Chris has volunteered to be the ID Checker.

#### **4. New Secretary – April 2019**

- A couple of enquiries have come in from people interesting in this role for the new accounting year starting 1<sup>st</sup> April 2019. Informal chats are ongoing.

#### **6. Community Fridge**

- The Merton Street Mosque has just opened a community fridge for Banbury residents.
- It is an idea that is growing nationally and is used by those in need who can collect provisions such as pastries, bread, fruit, spices and vegetables nearing their sell by date for free.
- Currently they are only accepting donations from local food suppliers and not individuals.
- Lynda is working on a way to connect with them as part of Love Food Hate Waste, to provide simple recipes that can be given out with collections.
- Anyone wishing to volunteer with this project or to find out more information can contact call Yasmin Kaduji on 07878 312073 or Haleema on 07469 924136.

## 5. Give or Take & Repair Café Review

- This was our 14<sup>th</sup> event and was incredibly busy with 93 people dropping off items.
- A big thank you goes to the 12 amazing helpers that kept it all running smoothly, and the Salvation Army volunteers for a quick cleanup. A whopping 569kg of items were re-homed.
- We had new fixers running our electrical repair café with lots of visitor interest and 11 repairs.
- We will permanently advertise for new fixers so that we can build up a pool of volunteers.
- There is an informal agreement with Bicester Green for PAT test training and learning to repair small electricals. Please forward any enquiries to Lorraine who will liaise with Phil regarding training on an individual basis in Bicester.
- Refreshment donations came to £52.66 – Lorraine will claim the balance of the room hire cost from our sponsor, Freegle.
- Date for the next Give or Take and Repair Café will be **Saturday, 23 March 2019**.
- Two visitors offered to help BCAG – Lorraine will follow these up.
- Kids Corner Café have been in touch with Lorraine for advice and help to hold a children's stuff give or take within the next few weeks.

## 7. Collaboration Meetings

- These happen regularly throughout the year involving the whole CAG network of groups at Makespace in Oxford.
- There are now 5 collaborate groups: Waste, Energy, Growing, Food Surplus and Plastics.
- The upcoming dates for these have been sent out in the November newsletter. [banburycag.org.uk/news](http://banburycag.org.uk/news)
- Email the mailbox if you'd like to be put in touch with the discussion groups or to receive past meeting notes.

## 8. Bridge St Garden Volunteers' Meeting

- A monthly meeting to socialize and discuss plans for Bridge St over the Winter.
- **7.15pm to 8.15pm Wednesday, 7 November** at Ye Olde Reindeer Inn, Parsons St.
- Turn up from 6.30pm for a general catch up and socialise if you have time.

## 9. January meeting date

- This falls on a bank holiday - move it to **Tuesday, 8 January 2019**.
- Some members were interested in having a social evening. Please get in touch if you wish to organise this.

## 10. Browning Rd Orchard

- The Summer picnic will be held on **Sunday, 30<sup>th</sup> June 2019**.
- Colin will check with Hilary for advice on arranging a Saturday morning, 2 hour period of tree pruning and orchard maintenance.

## 11. Packaging Free Shop

- Philippe updated our new visitors on discussions with the owner of the Natural Health shop.
- Anyone interested in packaging free products being available to buy in Banbury can email Philippe direct via our mailbox to be included in online discussions.

## 12. Cycling paths and potholes

- There was brief discussion on the difficulties around cycling in Banbury and also Oxford. We are limited on progressing this further unless someone new steps forward to lead this as a project or campaign.

## 13. Energy

- Philippe gave a brief overview of the Didcot group's energy savings activities and use of the thermal camera.

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