

Next Meeting: **Tuesday, 3rd October 2017, 7pm – 8pm**

Thanks for coming: Harry, Chris (Chair), Lorraine (Notes), Emily, Colin, Hilary

Apologies: Lynda

Review: Bridge St Garden – Summer Activities

- Volunteer numbers for the Wednesday evening sessions are low. Harry sent thanks to Pete, Rodney and Lynda for assisting to run these.
- The Saturday sessions provided workshops on composting and seed sowing with new visitors attending.
- We held a small promotional stall at the Banbury Food Festival.
- Garden meeting attendance numbers are also low. The group discussed the value of promotional methods currently being used and what could be improved, including leaflets and online.
- Banbury Sound press release for radio promotion – Emily has offered to assist with this.
- Harry will follow up Liz's offer to assist with the wording of press releases.
- Harry will contact the town council regarding the progress of installing our notice board.

Apple Day (Browning Rd Orchard) – Sunday, 1st October 2017 12pm – 3.30pm

- Planning for the event is going well by Colin and Hilary.
- The town council now have a more formal procedure for us to hold events at the Browning Road Park, which they own. Chris, Hilary and Lorraine provided the paperwork required and will continue to answer any queries raised by the council prior to the event.
- Suggested activities – treasure hunt (paper apples), quiz, recipes.
- Possible music – Choral/accordion, children's choir – Colin to follow up.
- Leaflets – Colin will print a smaller version of the poster to hand deliver to neighbouring streets.
- **Setup:** Gazebos 9am – volunteers to return again later.
- **Needed:** Access to Hot Water, chairs and tables, volunteers to run activities, bring food for refreshments table, apples for pressing, clean plastic bottles for pressed juice.
- **Juice Pressing:** volunteers needed to assist with this activity.
- **Helpers on the day:** Peter N, Hilary, Lynda, Chris, Lorraine.
- A notice will be placed near the donations jar to explain that it will be spent on replacement orchard trees.
- Mulch needs to be put down around the trees.

Canal Day (Bridge St. Garden) – Sunday, 1st October 2017

- This year's Canal Day is back on after previously being cancelled earlier in the year. Harry will approach the Bridge St. garden volunteers about running a small activity.

Safeguarding

- Our safeguarding statement and parent/guardian permission forms are now on our website.
- A copy of the statement will need to be displayed at Bridge St. Garden.
- We discussed the best way to confidentially store the paperwork.
- Harry has agreed to be our safeguarding lead.
- DBS checks – Harry will provide a list of names and addresses of event/activity volunteers to be checked. Chris will follow this up and inform the people on the list of the next steps needed to progress their checks.
- First Aid Certificates are still needed for some volunteers.

Car Club

- There are no more updates on the Car Share Scheme at the present time.

Garden Share

- We will promote the garden share enquiries that we have received on Apple Day.

Low Carbon Hub CIC

- We agreed to become a shareholder of the Low Carbon Hub Community Interest Company for a nominal £1 share payment.
- A shareholder is eligible to apply for their quarterly community grants scheme (maximum £500).
- The grant supports projects around direct energy use (powering up or down) and other activities directly leading to carbon cuts.
- There are other benefits to becoming a shareholder, including their CEO, Barbara Hammond MBE visiting our group to share what's happening more widely and listen to our local ideas.
- Lorraine will action the CIC application.

Give or Take & More – Saturday, 28th October 2017 11am – 2pm

- Promotion for the event is currently in hand including the Letterbox magazine.
- Promotion via the Banbury Guardian community section needs following up.
- More electrical repair fixers are needed – Lorraine will follow up some contacts.
- Re-fashion Oxford – this popular event around upcycling and a clothes swish will now be held in local areas. Emily will liaise with Lorraine on the possibility of widening the Give or Take event to host it in partnership with CDC.

Next Catch-up Meeting

- The next one will be on **Tuesday, 3rd October 2017. 7pm Start**
- We are considering moving the start time to slightly later.